

JOB DESCRIPTION

POST: **Self Employed Social Worker- Assessment Service**

RESPONSIBLE TO: **Team Manager Assessments**

Overall purpose:

To contribute to the assessment and approval of foster carers to ensure that children are cared for in safe, secure families.

Core Tasks

- To complete foster carer assessments (General and Relative) to the highest standard in line with the Tusla National Fostering Framework for Foster Carer Assessments, within FFI policy and time frames as per National Standards for Foster Care.
- To undertake second social work visits as required to confirm the suitability of the enquirers to be invited to apply to foster as required.
- To complete Re-Assessments, Updated Fostering Assessment or Transfer Reports as requested by FFI.
- To be flexible in the hours of work and available to work evenings including when required, weekends.
- To ensure that each carer applicant in assessment is aware of and understands all policy and guidance agreed by FFI.
- To promote the ethos and values of FFI during all interactions with clients
- To maintain and promote the agency reputation with applicants.
- To attend the Foster Care Committee and present assessments on behalf of the agency as required.
- To participate in supervision and training and commit to own development and growth.
- Where appropriate to attend handover meetings with link social workers and newly approved foster carers.
- To ensure compliance with child protection procedures.
- To ensure all applicant information is kept confidential and secure at all times.
- To adhere to the Data Protection Acts 1998 & 2003 and other relevant legislation.

Person Specification for Self Employed Social Worker- Assessment Service

Note to Applicant: When completing your application form you should demonstrate the extent to which you have the necessary education, experience, knowledge and skills identified for the post.

	Essential (E) Desirable (D)	Short listed Criteria	Evidenced
Education/Qualifications <ul style="list-style-type: none"> • Must hold either NQSW or CQSW or equivalent and accredited to work in the ROI • Must be registered with CORU 	E E	✓ ✓	Application Form/ Interview
Experience <ul style="list-style-type: none"> • 3 years post-qualification experience in Child and Family Social work • A good understanding of IT • A proven track record in working with and or on behalf of children, respecting and maintaining their individuality and promoting their positive development • Experience of working with Foster Carers • Assessment of Foster Carers 	D E E D D	 ✓ ✓	Application Form/ References Interview Interview/ References/ Application Form Interview Interview
Knowledge <ul style="list-style-type: none"> • A good working knowledge of relevant legislation including: Child Care Act 1991 and related regulation or guidance, “Children First Act 2015, National Standards in Foster Care 2003. Adoption law, an understanding of the role of children’s Social Workers; Knowledge of the role of other agencies in particular, Health and Education; Knowledge of the growth and development of children 	E		Interview



<ul style="list-style-type: none"> • A sound knowledge of child protection procedures 	E		Interview
Personal Skills <ul style="list-style-type: none"> • Ability to work with a high degree of autonomy , in a flexible and creative manner, within the agencies policies and procedures • Ability to work in partnership with placing Tusla areas • Report writing skills 	E		Interview
	E		Interview
	E		Interview and Application form
Miscellaneous <ul style="list-style-type: none"> • Prepared to be flexible regarding working hours • Extensive travel may be required • Full current Driving Licence and have the use of a car. • A commitment to Equal Opportunities in all work practices • Have a suitable space in their home to work and store confidential information 	E		Interview
	E		Interview
	E		Interview
	E		Interview

A fixed fee is payable for undertaking assessments the payment varies depending on the type of assessment required. For general assessments we pay €2250 and for relative assessments we pay €2000.

For other social work tasks a fee of €28 per hour is payable. Travel expenses are paid at a rate of €0.35 per Km or €0.54 per mile. Invoices for completed travel must be invoiced monthly. Time spent travelling over 1 hour per can be vouched at €14 per hour.

During assessments supervision will be provided to all self-employed sessional assessors.

Feb 2022.